Bicycle Friendly University Application 2013
League of American Bicyclists
All applications must be submitted online at www.bikeleague.org

Name of Applying Institution

Name of Institution
Which campus?

☐ Main
☐ Other
If other, describe (50 word limit)

Has this campus applied to the Bicycle Friendly University program before?
Yes  No

What was the result of the campus' last application?

What year was your campus first awarded a Bronze designation or higher?

City
State
President/Chancellor/top official (include title)

Applicant Profile

First Name
Last Name
Title
Are you
☐ Faculty
☐ Staff
☐ Student
If student, please provide supervisor’s address and contact information.
Address
City
State
Zip
Phone
Email

University Profile

1. Type of Institution (Public/Private) option for each
   - National University
   - Liberal Arts College
   - Baccalaureate College
   - Technical College
   - Community College
   - Career College

2. Type of Campus:
   - Urban
   - Suburban
   - Rural

3. Population
   Total campus enrollment:
   Number of on-site faculty and staff:
   Percent of students living off campus:
   City population:
4. What is the average commute distance of the students living off campus? (in miles)

5. Do you have a Bicycle Program Manager or a contact person responsible for bike-related issues (if there is no designated program manager)?

☐ Yes
☐ No

If yes, who is the Bicycle Program Manager?

☐ Applicant
☐ Other

If other, list name and contact information of Bicycle Program Manager

5a. What percentage of this individual’s time is spent on bicycling issues?

☐ 100%
☐ 76-99%
☐ 51-75%
☐ 26-50%
☐ 11-25%
☐ 10% or less

5b. What is the bicycle program’s annual budget? (in US Dollar)

5c. What is the bicycle program’s webpage?

6. How many hours each week do additional college/university employees (not counting the bicycle program manager) work on bicycle issues?

Faculty:
Staff:
Students:
7. How many hours each week do volunteers work on bicycle issues on average?

8. Do you have a Bicycle Advisory Committee?
   - □ Yes
   - □ No
   - □ Other
   If other, describe (50 word limit)

8a. How often does it meet?
   - □ Monthly
   - □ Bi-monthly
   - □ Quarterly
   - □ Annually
   - □ Does not meet regularly

8b. Which of the following groups are represented or regularly attend the Bicycle Advisory Committee? Check all that apply
   - □ User Group
   - □ Law enforcement/ public safety division
   - □ Student government
   - □ Planning department
   - □ Facility services/ transportation department
   - □ Health and wellness
   - □ City/county/regional government staff
   - □ Faculty/researchers
   - □ Racing team/club
9. Which bicycle advocacy group(s) is/are active on campus?

9a. Is this group/Are any of these groups working with you on this application?
   □ Yes
   □ No
   If yes, please list.

9b. Do you contract with this group for any services or programs?
   □ Yes
   □ No
   If yes, please describe.

9c. Please provide the name and contact information of the primary contact for this group/these groups.

10. What are the primary reasons your college/university has invested in bicycling?
    Check all that apply
    □ Improve quality of life/ health for students, faculty and staff
    □ Connect community and campus
    □ Provide transportation options
    □ Reduce car-parking demands
    □ Support smart growth
    □ Address climate change/environmental stewardship concerns
    □ Decrease traffic congestion
    □ Attract students
    □ Respond to user demand
Bicycle Friendly University Application 2013
League of American Bicyclists
All applications must be submitted online at www.bikeleague.org

- Improve bicyclist/pedestrian safety
- Meet city, county, or state requirements
- Other
If other, describe (50 word limit)

11. What was your institution’s most significant achievement for bicycling in the past two years? (250 word limit)

12. What specific improvements does your college/university have planned for bicycling in the coming year? (100 word limit)

Engineering

13. What policy does your institution have for accommodating bicyclists?
   - Complete Streets Policy
   - Bicycle accommodation policy
   - None

13a. When was it adopted?

13b. Provide a link to this legislation or policy

13c. What tools are in place to ensure implementation?
   *Check all that apply*
   - Implementation checklist
   - Design manual
   - Training
   - Oversight by bicycle program coordinator/manager
   - Other
14. How does your college/university ensure your engineers and planners accommodate bicyclists according to AASHTO, MUTCD and NACTO standards?

Check all that apply

☐ Offer general training
☐ Offer a FHWA/NHI Training Course
☐ Hire outside consultants to train staff or review plans
☐ Send staff to bicycle-specific conferences/training
☐ Require project consultants to have bike/pedestrian qualifications
☐ Design Manual
☐ Provide internal training or design manual
☐ None

15. How do your college/university policies ensure there are end-of-trip facilities for bicyclists? (Check all that apply.)

☐ Bike parking ordinance/policy for existing buildings
☐ Bike parking ordinance/policy for all new developments
☐ Policy requiring showers in non-residential buildings
☐ Policy requiring lockers in non-residential buildings
☐ Bicycles are permitted in most campus buildings
☐ Policy that allows bike parking to substitute for car parking
☐ Requirement for new developments to meet LEED silver standards or higher
☐ None

16. How many annual on-campus automobile parking permits are available each year per total campus population?
Bicycle Friendly University Application 2013
League of American Bicyclists
All applications must be submitted online at www.bikeleague.org

16a. How much is charged annually for an automobile parking permit?

16b. The university/college provides free or subsidized parking for

*Check all that apply*
- All faculty
- All staff
- Some faculty
- Some staff

17. How many individual bike parking spaces (not racks) are there at your college/university?

17a. What is the ratio of bicycle parking to your total campus population?
- 1:1
- 1:2
- 1:3
- 1:4
- 1:5 or more

17b. What type of bicycle parking do you provide on campus?

*Check all that apply*
- Bike racks
- Bike lockers
- Bike depot/hubs/stations
- Indoor bike rooms
- Bike cages
- None

17c. At which location do you provide bike parking?
Check all that apply

- Dormitories
- Libraries
- Classroom buildings
- Recreation Centers
- Administrative Buildings
- Transit stations
- Research Labs
- Off-campus college/university-owned housing
- None

17d. Are students allowed to park their bikes in their dorm rooms?

- Yes
- No

18. Does your bike parking meet the security and convenience guidelines recommended by the Association of Pedestrian and Bicycle Professionals (APBP)?

- All
- Most
- Some
- Few
- None

19. Do you provide any of the following for students, faculty, and/or staff who commute by bike?

Check all that apply

- Locker rooms in non-residential buildings without charge
- Shower facilities in non-residential buildings without charge
Bicycle Friendly University Application 2013
League of American Bicyclists
All applications must be submitted online at www.bikeleague.org

☐ Discounted or complimentary gym membership
☐ Bicycle workstand
☐ Maintenance supplies such as tools, pumps, and tubes
☐ Dedicated bike maintenance person
☐ None of the above

20. Do you accommodate bicyclists during construction (detour routes, signage, etc)?
   ○ Yes
   ○ No

21. Does your college/university have a transit service (including Shuttles, Night Ride, etc.)?
   ○ Yes
   ○ No

21a. Are transit vehicles equipped with bike racks?
   ○ All
   ○ Most
   ○ Some
   ○ Few
   ○ None

22. What is the centerline mileage of your total campus road network?

22a. How many centerline miles of this network are under the college/university’s control?

23. What is the centerline mileage of your total shared-use path network on campus?

24. List the current centerline mileage of the following facilities on campus
Complete all that apply (all should comply with AASHTO and MUTCD standards)

24a. Conventional Bike lanes

24b. Protected/buffered bike lanes or cycle tracks

24c. Contraflow bike lanes

24d. Bike boulevards

24e. Shared lane markings (sharrows)

24f. Signed bike routes

24g. Paved shared use paths

24h. Natural surface shared use paths

24i. Singletrack

25. What other innovative ways have you improved on-road conditions for bicyclists?

Check all that apply

☐ Campus-wide traffic calming
☐ Colored bike lanes
☐ Speed limits 20 mph or less on campus streets
☐ Bike cut throughs
☐ Way-finding signage with distance and/or time information
☐ Bicycle roundabouts
☐ Remove on-street car parking
☐ Speed tables to calm traffic
☐ Car restrictions/car-free zones
Bicycle Friendly University Application 2013
League of American Bicyclists
All applications must be submitted online at www.bikeleague.org

☐ None
☐ Other
If other, describe (250 word limit)

26. How do you accommodate bicyclists at intersections in your college/university?
Check all that apply
☐ When signals are timed, they are timed for bicyclists’ speed
☐ When signals are demand activated; there are loop detector markings or bike-accessible push buttons.
☐ Video detection
☐ Advance stop line or Bike Box
☐ Bicycle signal heads
☐ No signals, N/A
☐ Other
☐ None of the above
If other, describe (100 word limit)

27. Is there anything beyond routine roadway maintenance that you do on behalf of cyclists?
☐ More frequent bike lane sweeping
☐ Paths/trails cleared same time or before roadway
☐ Potholes are cleared within 24-48 hours
☐ Other
If other, please describe. (100 word limit)

28. How does your college/university facilitate reporting of bicycle facility problems?
☐ Email/ phone report to maintenance dept
☐ Online reporting tool like SeeClickFix
☐ None
29. Describe any other infrastructure features or improvements at your college/university that promote bicycling (250 word limit).

**Education**

30. What do you do to ensure that incoming students, faculty and staff are educated on safe cycling and driving?

*Check all that apply*

- Bike safety video(s)
- Educational bike tours of campus
- Presentation to all incoming students
- Handouts at resource fairs
- Information in all welcome packets for new students, faculty, and staff
- Other

If other, describe (100 word limit)

31. What have you done in the last 18 months to educate motorists and bicyclists on sharing the road safely?

*Check all that apply*

- Public service announcements
- Campus newsletter/paper article
- Bicycle ambassador program
- Newspaper column/blog on bicycling
- Dedicated bike page on college/university website
- Billboards/ digital billboards
- Share the Road signs
Bicycle Friendly University Application 2013
League of American Bicyclists
All applications must be submitted online at www.bikeleague.org

☐ Share the Road information in campus driver's education
☐ Test for motorists applying for/renewing parking permits
☐ None of the above
☐ Other
If other, describe (200 word limit)

32. Do you have or participate in a ticket diversion program? Check all that apply.
☐ Motorists
☐ Cyclists
☐ None

33. Which of the following options are available on a regular basis at your college/university? (Please include classes for non-students as well)

33a. Traffic Skills 101 (or equivalent 8 or 9 hour) classes -- including classroom and on-bike instruction.
☐ Weekly
☐ Monthly
☐ Quarterly
☐ Annually
☐ Not regularly scheduled
☐ Never

33b. Cycling Skills classes -- three to four hour classroom training courses
☐ Weekly
☐ Monthly
☐ Quarterly
Bicycle Friendly University Application 2013
League of American Bicyclists
All applications must be submitted online at www.bikeleague.org

☐ Annually
☐ Not regularly scheduled
☐ Never

33c. Commuter classes - one/two hour classes
☐ Weekly
☐ Monthly
☐ Quarterly
☐ Annually
☐ Not regularly scheduled
☐ Never

33d. Bicycle maintenance classes
☐ Weekly
☐ Monthly
☐ Quarterly
☐ Annually
☐ Not regularly scheduled
☐ Never

33e. Physical education cycling classes (for credit)
☐ Each term
☐ Yearly
☐ None
34. How many students do you teach with these classes annually?

35. Are there course offerings in bicycle transportation planning, policy, and engineering or public health?
   - Yes
   - No

   Please list and describe (250 word limit)

36. How many League Cycling Instructors are there in your college/university community?

36a. Please list active League Cycling Instructors. (100 word limit)

37. Has your college/university hosted a League Cycling Instructor seminar in the past two years?
   - Yes
   - No

38. Does your college/university have driver training for any of the following professional drivers that includes information on sharing the road with bicyclists?

   Check all that apply
   - College/university staff
   - Campus transit operators
   - Police
   - Operators of university/college-owned vehicles
   - Law enforcement students and/or staff
   - None offered

39. Describe any other education efforts in your college/university that promote bicycling. (250 word limit)
Encouragement

40. How do you promote bicycling at your college/university?

*Check all that apply*

- [ ] Organized Ride
- [ ] President/Board-led Ride
- [ ] Campus bike tours
- [ ] Trail construction or maintenance day
- [ ] Car-free days
- [ ] Promotion of the People for Bikes Pledge
- [ ] Commuter events
- [ ] Mentoring program for new riders
- [ ] Cash incentives program for cycling
- [ ] Bike valet parking at events
- [ ] Other
- [ ] No promotion

If other, describe (200 word limit)

41. List the signature cycling events at your campus or community (e.g. bike festivals, major rides and races). (500 word limit)

41a. Does the college/university sponsor or actively support any of these rides?

- [ ] Yes
- [ ] No

If yes, how? (150 word limit)

42. Does your marketing department promote bicycling at the college/university to potential and current students/staff?

- [ ] Yes
Bicycle Friendly University Application 2013
League of American Bicyclists
All applications must be submitted online at www.bikeleague.org

☐ No
If yes, how? (150 word limit)

43. Are there cycling teams, clubs, or co-ops at your college/university? (Check all that apply.)
☐ Recreational Bike Clubs (road or mountain)
☐ National Mountain Bike Patrol
☐ Racing clubs or teams (road, mountain, cyclocross, track, triathlon, etc)
☐ BMX or freestyling clubs or teams
☐ None

44. What is the ratio of your total campus population to specialty bicycle retailers within a 5-mile radius of campus?

44a. List their names. (500 word limit)

45. Which of these bicycling areas, facilities, or amenities do you have at your college/university?
Check all that apply
☐ BMX track
☐ Velodrome
☐ Cyclocross course
☐ Mountain-bike park
☐ Pump tracks
☐ Skate park with bike access
☐ Other
☐ None
If other, describe (100 word limit)

46. Does your college/university have or participate in a bike-share or rental system?
☐ Yes
All applications must be submitted online at www.bikeleague.org

☐ No

46a. If yes, how many bikes are in the system?

46b. If yes, what kind of program is it? (Check all that apply)
☐ Automated bike-share system
☐ Short-term bike rentals
☐ Long-term bike loan (term or longer)
☐ Bike library
☐ Unregulated program (i.e. Yellow Bike)
☐ Other

If other, describe (100 word limit)

46c. If yes, who is permitted to use the system? (Check all that apply)
☐ The public
☐ Students
☐ Staff/Faculty

47. Does your college or university have a co-op or bike center?
☐ Yes
☐ No

47a. If yes, which of the following services does it offer?
☐ Bike repairs
☐ DIY repair area
☐ Safety classes
☐ Stolen bike registry recovery assistance
☐ Bike valet parking services
☐ Bike messenger services
Manage or assist on campus abandoned bike program

47b. How many years has it been in operation?

48. Is your college/university located in a League of American Bicyclists designated Bicycle Friendly Community?
   - Yes
   - No

49. What bike-map and/or route finding information is available for your college/university which has been updated in the last 18 months? (Check all that apply)
   - Online route finding service
   - Online map
   - Printed on-road bike-routes map
   - Printed mountain bike trails map
   - Other
   - None

If other, describe (250 word limit)

50. Describe any other programs or policies that the college/university has to encourage cycling? (250 word limit)

Enforcement

51. How does your college/university lower the risk of bicycle theft/loss?
   - Bike registration
   - Signage or demonstrations to teach proper locking
   - Bike lock rentals
   - Free bike locks
   - Regular security patrols of bicycle parking areas
52. What percentage of patrolling police department employees is on bike?

53. How does your campus police department interact with the student/staff cycling community?

*Check all that apply*

- Appointed law-enforcement point person to interact with bicyclists
- Officers distribute bike safety/theft deterrent information
- Officers provide bike safety education
- There’s no current formal interaction
- Other

If other, describe (250 word limit)

54. What kind of training is offered to police officers regarding traffic law as it applies to bicyclists?

*Check all that apply*

- Basic academy training
- [International Police Mountain Bike Association](#)
- Law Enforcement Bicycle Association training
- National Highway Traffic Safety Administration Law Enforcement Training
- [Smart Cycling course](#)
- League Cycling Instructor/local cyclist presentation
- Institute for Police Training and Development bicycle training
- No training currently offered

55. What enforcement campaigns are targeted at improving bicyclist safety? Check all that
Bicycle Friendly University Application 2013
League of American Bicyclists
All applications must be submitted online at www.bikeleague.org

55. Targeting motorist infractions
☐ Targeting bicyclist infractions
☐ Positive enforcement ticketing
☐ Other
☐ None of the above
If other, describe. (250 word limit)

56. Are there any other campus public safety (e.g. EMS) employees on bikes?
☑ Yes
☐ No
If yes, please describe. (250 word limit)

57. Do your college/university policies treat bicyclists equitably and promote safety for all users?

Check all that apply
☐ There are specific penalties for failing to yield to a bicyclist when turning.
☐ It is illegal to park or drive in a bike lane (intersections excepted).
☐ There are penalties for motor vehicle users who 'door' bicyclists.
☐ There is a ban on cell phone use while driving.
☐ There is a ban on texting while driving.
☐ The college/university uses photo enforcement for red lights and/or speed.
☐ There is an ordinance requiring a 3 ft passing distance.
☐ It is illegal to harass a bicyclist.
☐ Other
☐ None of the above
If other, describe (200 word limit)

58. Are there any prohibitions or restrictions on bicyclists at your college/university?
   - Yes
   - No
If yes, describe. (200 word limit)

59. Describe any other programs or policies that the university/college has to enforce safe cycling.

**Evaluation and Planning**

60. Does your college/university have a comprehensive bicycle master plan?
   - Yes
   - No
60a. If yes, when was it passed or most recently updated?

60b. If yes, is there a dedicated funding source for implementation?
   - Yes
   - No
If yes, describe. (200 word limit)

60c. If yes, provide a link to the plan or describe. (250 word limit)

61. What is the most current journey-to-work data (bicycle mode share) for your community? (this percentage can be found in the U.S. Census or the American Community Survey - Percentage of trips)

62. How do you track bicycle usage on campus?
   - Automatic counters
Bicycle Friendly University Application 2013
League of American Bicyclists
All applications must be submitted online at www.bikeleague.org

- Periodic manual counts
- Travel diaries
- Other

If other, please describe. (200 word limit)
If travel diaries, please add a link here.

62a. What are the most recent results?

63. How many bicyclist/automobile crash fatalities have occurred in your college/university in the past five years?

64. How many bicyclist/automobile crashes have occurred in your college/university in the past five years?

65. How many non-automobile related bicyclist crashes occur annually?

66. Do you have a specific plan or program to reduce crashes?
   - Yes
   - No
If yes, provide the link to the plan and/or describe. (250 word limit)

67. Have you done a satisfaction survey of students and staff on bicycling in your college/university?
   - Yes
   - No
If yes, describe the results. (250 word limit)

68. Have you done an economic impact study on bicycling in your college/university?
   - Yes
   - No
If yes, describe the results. (250 word limit)

69. Describe any other programs or policies your university/college has in place that evaluate and/or plan bicycling conditions, programs, and facilities. (250 word limit)

**Final Overview**

70. What are the three primary reasons your college/university deserves to be designated a Bicycle Friendly University?

Reason One (100 word limit)
Reason Two (100 word limit)
Reason Three (100 word limit)

71. What are the three aspects of your college/university most in need of improvement in order to accommodate bicyclists?

Aspect One (100 word limit)
Aspect Two (100 word limit)
Aspect Three (100 word limit)

72. Are you planning any new projects based on your completion of the Bicycle Friendly University application?

☐ Yes
☐ No
If yes, describe. (250 word limit)

72. OPTIONAL: What are the biggest challenges you see to becoming more bicycle-friendly? (100 word limit)

73. We often get requests for model BFU applications from aspiring universities. Would you be willing to share your application?

☐ Yes
Bicycle Friendly University Application 2013
League of American Bicyclists
All applications must be submitted online at www.bikeleague.org

C No

Please upload five high resolution photos (1-5MB) and the university logo. By uploading photos, The League of American Bicyclists has the right to use your photos to promote bicycling. If there are other documents you would like to submit in support of your application, you may upload them as well.